



# Eden Park Academy PTO

[Name] and [Committee]

Status Report for [Month], [Year]

*We are an organization striving to foster a community outside the classroom where parents, teachers, and students interact as a large family, supporting, and nurturing each other.*

1. Do you have any Action Items this month that need a vote of approval?
2. Are there any issues from last month's report that need follow-up or further discussion?
3. Are there any budget issues you are aware of?
4. Please share the challenges your committee is experiencing and what, if any, assistance do you need with these issues?
5. Detailed Management Activity from last month
6. Planned Management Activity for this month
7. Future ideas/Brainstorming for Council or for Board
8. Special Recognition
9. Dates & Upcoming Events, etc.